

國立中興大學支出憑證黏存單

單位名稱：

憑證 編號	預 算 科 目	給 付 總 額 (A)								經費來源 (或計畫名稱)
		千 萬	百 萬	十 萬	萬	千	百	十	元	

經 辦 人 分機：	單位主管或 計畫主持人	出納組 (所得登記)	總 務 長 (十萬元以下免會)	主 計 室 審 核	主計主任	校 長 或授權代簽人
				1 萬元(含)以下 經費授權承辦人 員核章。		15 萬元(含)以下 經費的動支與核 銷授權系所或行 政單位主管核決

領 款 收 據

附件：計 件

所屬年度月份	中華民國	年度	月份
摘 要			
費 用 別	金 額	代扣所得稅	實領金額
交通費			
出席費			
演講費			
稿費			
鐘點費			
合 計			
領款人簽章 (請用正楷)			身分證號
服 務 單 位			職 稱
戶 籍 地 址	縣(市) 鎮區鄉 村(里) 鄰 路(街) 段 巷 弄 號 之 樓		
付款方式：	姓 名	局 號	帳 號
<input type="checkbox"/> 逕付領款人			
<input type="checkbox"/> 本校墊付人		員 工 代 號：	

※本表單蒐集之個人資料，僅限於特定目的使用，非經當事人同意，絕不轉做其他用途，亦不會公佈任何資訊，並遵循本校資料保存與安全控管辦理。

National Chung Hsing University Expense Voucher Sticky Note

Unit Name:

Voucher Number	Budget Account	Total Amount Paid (A)								Funding Source (or Project Name)
		千 萬	百 萬	十 萬	萬	千	百	十	元	

Handler Extension:	Unit Supervisor or Project Leader	Cashier Division (Income Registration)	Vice President for General Affairs (Exempt from association for amounts below NT\$100,000.)	Office of Accounting Review	Comptroller	President or Authorized Signatory
				Authorization for funds of NT\$10,000 or less (inclusive) requires approval and signature from the designated personnel		Authorization for disbursement and verification of funds below NT\$150,000 (inclusive) is determined by the head of the department or administrative unit.

Receipt for Receiving Funds

Annexes: ____ documents

Month of the year	ROC _____Year _____Month				
Abstract					
Fee	Amount	Withholding Income Tax	Net Amount Received	Remarks	
Transportation Expenses				<p>1. When the withheld tax amount exceeds NT\$2000, Withholding Income Tax should be applied; the withholding tax rates are as follows: 10% for athletic prizes and business income (including speaking fees and manuscript fees); 5% for attendance fees, work fees, hourly rate, and other salary income.</p> <p>2. Foreign nationals (including mainland China) coming to China are subject to one tax allowance (January 1 to December 31) residence of less than 183 days, regardless of the amount of withholding tax, must be withheld, withholding rate standard: (1)Hourly rate, daily subsistence allowances, attendance fees, and other salary income are subject to a withholding tax rate of 18%. However, for those with a total monthly payment of less than NT\$41,2050, withholding tax is calculated at a rate of 6%. (2) Personal manuscript fees and Speaking Fee are subject to a withholding tax rate of 20%. However, payments of less than five thousand yuan each time may be exempt from withholding. If staying for more than 183 days within the same tax year, the tax may be withheld according to the general standard for</p>	
Attendance Fee					
Speaking Fee					
Manuscript Fee					
Hourly Rate					
Total					

				individuals residing in the territory of the Republic of China. 3. Foreign nationals should provide their Alien Resident Certificate (ARC) number and attach a copy of the certificate. If there is no ARC, the first eight digits should be the year, month, and day of birth in Western format, followed by the first two letters of the first name in English. A copy of the passport should be provided, please process the verification immediately, so that the Cashier Division can complete the withholding tax payment and withholding voucher declaration within 10 days after payment.
Signature of Payee (Please use block letters)			I.D. number	
Service Unit			Title	
Address	County (City) Township/District Village Neighborhood Road (Street) Section Lane Alley Number Floor			
Payment Method:	Name	Post office number		Account
<input type="checkbox"/> Direct Payment to Payee				
<input type="checkbox"/> School Advance Payer		Employee Code :		

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